

## **Synopsis of the description of the field (Appointment Procedure for the Degree of Professor)**

### **1. Content specification of the field (Appointment Procedure for the Degree of Professor)**

**Name of the university:** Comenius University in Bratislava University seat: Šafárikovo námestie 6, 814 99 Bratislava

**University identification number:** 00397865

**Faculty name :** Faculty of Education

**Faculty headquarters:** Račianska 59, 813 34 Bratislava

**Field of inauguration::** Social work

**Valid decision granting rights:** Decision number: 2019 / 18599:27-A1110

Date of decision 13.12.2019

Text of the decision: Declaration without a CA. re- accreditation after 1.11.2018

**content specification:** The Department of Inaugural Procedures at the Core includes systematic knowledge of social work. Social work is a practice-based academic discipline that addresses the basic needs of individuals, families, groups, communities and society as a whole in order to improve individual and collective well-being. The practice of social work draws on areas such as psychology, sociology, health, political science, community development, law and social economy and engages in public policy systems to develop interventions and improve social functioning and social responsibility. The practice of social work is normally divided into three levels. Micro-work involves working directly with individuals, the family, such as providing individual counseling / therapy or helping the family to address its core functions. Interim work involves working with social groups and communities. Macro-work involves promoting change on a larger scale through advocacy, social policy, research development, public service administration or cooperation with government institutions. An integral part of social work as an academic discipline is the management of social services and social assistance facilities at micro - meso -macro levels. The implementation of scientific research in social work is a special way of cognition that systematically collects and categorizes the facts on the basis of which innovative theories are created .

The knowledge, skills and competencies of the graduate of the habilitation procedure in the field of social work are a prerequisite for the academic and scientific employee to be a recognized leader in the relevant field of the habilitation procedure by his / her scientific works and his / her works or works of art. . He is able to lead doctoral students and other scientific and research teams. He is a recognized scientific figure in professional circles at the domestic and foreign scientific level.

The applicant influenced the development of the relevant department of the inaugural procedure by creating a scientific school or an original generally recognized scientific group, which builds on his published scientific works, discoveries, inventions or artistic creation. He is a recognized scientific or artistic figure in the relevant field of inaugural proceedings, and his scientific work has achieved both national and international recognition.

**Degree granted :** professor (prof.)

**Assignment to the field of study :**

Within the study department of social work, the Faculty of Education has the following accredited study programs of the 3rd degree:

Social work daily in Slovak language

Social work external in Slovak language

Social work daily in English

Social work external in English

### **2. 2. Academic staff in the field (the Appointment Procedure for the Degree of Professor)**

**prof. PhDr. Monika Mačkinová, Ph.D.**

**prof. Dr. Phil . Mgr. Martin Muránsky, Ph.D.**

**prof. PhDr. Jozef Leikert , PhD.**

**doc. PhDr. Jaroslav Stančíak , PhD., MPH.**

**PhDr. Pavol Kopinec , Ph.D.**

### **University Scientific Board:**

The Scientific Board of Comenius University in Bratislava is the highest professional academic body of Comenius University in Bratislava. The members of the Scientific Council of Comenius University in Bratislava are appointed and removed by the Rector after the opinion of the Academic Senate of Comenius University in Bratislava. **The competence of the Scientific Council of Comenius University in Bratislava is given by Act no. 131/2002 Coll. on Higher Education Institutions** and on Amendments to Certain Acts, as amended, and internal regulations of Comenius University in Bratislava. Members of the Scientific Board of Comenius University in Bratislava are important experts from the pedagogical staff of Comenius University in Bratislava, important experts working in individual fields of study from the system of study fields belonging to individual fields of study or related fields and important experts from practice working in state administration, research and other professions.

### **Reference to the composition of the Scientific Council:**

University Scientific Board: <https://uniba.sk/veda/vedecka-rada-uk/zlozenie-vr-uk/>

Faculty Scientific Board: <https://www.fedu.uniba.sk/veda/vedecka-rada/>

### ***Making the outputs of creative activities available***

**prof. PhDr. Monika Mačkinová, Ph.D.**

VUPCH reference:

[https://liveuniba.sharepoint.com/:x:/r/sites/PdF\\_Akreditacia/\\_layouts/15/Doc.aspx?sourcedoc=%7B8BF5AF0F-DA87-4EB4-88A5-EB4E85E4E66C%7D&file=VUPCH\\_Mackinova\\_PdF.xlsx&action=default&mobileredirect=true](https://liveuniba.sharepoint.com/:x:/r/sites/PdF_Akreditacia/_layouts/15/Doc.aspx?sourcedoc=%7B8BF5AF0F-DA87-4EB4-88A5-EB4E85E4E66C%7D&file=VUPCH_Mackinova_PdF.xlsx&action=default&mobileredirect=true)

VTC reference:

[https://liveuniba.sharepoint.com/sites/PdF\\_Akreditacia/Zdielane%20dokumenty/Forms/AllItems.aspx?id=%2Fsites%2FPdF%5FAkreditacia%2FZdielane%20dokumenty%2FHABILITA%C4%8CN%C3%89%20KONANIE%20a%20INAUGURA%C4%8CN%C3%89%20KONANIE%2FSOCIALNA%20PRACA%2FVTC%20IK%2FMACKINOVA%20IK&viewid=4b5253d3%2D31a3%2D4233%2D96c4%2Dee822f743dd7](https://liveuniba.sharepoint.com/sites/PdF_Akreditacia/Zdielane%20dokumenty/Forms/AllItems.aspx?id=%2Fsites%2FPdF%5FAkreditacia%2FZdielane%20dokumenty%2FHABILITA%C4%8CN%C3%89%20KONANIE%20a%20INAUGURA%C4%8CN%C3%89%20KONANIE%2FSOCIALNA%20PRACA%2FVTC%20IK%2FMACKINOVA%20IK&viewid=4b5253d3%2D31a3%2D4233%2D96c4%2Dee822f743dd7)

**prof. Dr. Phil . Mgr. Martin Muránsky, Ph.D.**

VUPCH reference:

[https://liveuniba.sharepoint.com/:x:/r/sites/PdF\\_Akreditacia/\\_layouts/15/Doc.aspx?sourcedoc=%7B26DFFBBA-459B-4C66-9999-5BA0B0758719%7D&file=VUPCH\\_Muransky\\_PdF.xlsx&action=default&mobileredirect=true](https://liveuniba.sharepoint.com/:x:/r/sites/PdF_Akreditacia/_layouts/15/Doc.aspx?sourcedoc=%7B26DFFBBA-459B-4C66-9999-5BA0B0758719%7D&file=VUPCH_Muransky_PdF.xlsx&action=default&mobileredirect=true)

VTC reference:

[https://liveuniba.sharepoint.com/sites/PdF\\_Akreditacia/Zdielane%20dokumenty/Forms/AllItems.aspx?id=%2Fsites%2FPdF%5FAkreditacia%2FZdielane%20dokumenty%2FHABILITA%C4%8CN%C3%89%20KONANIE%20a%20INAUGURA%C4%8CN%C3%89%20KONANIE%2FSOCIALNA%20PRACA%2FVTC%20IK%2FMURANSKY%20IK&viewid=4b5253d3%2D31a3%2D4233%2D96c4%2Dee822f743dd7](https://liveuniba.sharepoint.com/sites/PdF_Akreditacia/Zdielane%20dokumenty/Forms/AllItems.aspx?id=%2Fsites%2FPdF%5FAkreditacia%2FZdielane%20dokumenty%2FHABILITA%C4%8CN%C3%89%20KONANIE%20a%20INAUGURA%C4%8CN%C3%89%20KONANIE%2FSOCIALNA%20PRACA%2FVTC%20IK%2FMURANSKY%20IK&viewid=4b5253d3%2D31a3%2D4233%2D96c4%2Dee822f743dd7)

**prof. PhDr. Jozef Leikert , PhD.**

VUPCH reference:

[https://liveuniba.sharepoint.com/:x:/r/sites/PdF\\_Akreditacia/\\_layouts/15/Doc.aspx?sourcedoc=%7B3065F29D-2323-483C-AC3B-FBAD579533C9%7D&file=VUPCH\\_Leikert\\_PdF.xlsx&action=default&mobileredirect=true](https://liveuniba.sharepoint.com/:x:/r/sites/PdF_Akreditacia/_layouts/15/Doc.aspx?sourcedoc=%7B3065F29D-2323-483C-AC3B-FBAD579533C9%7D&file=VUPCH_Leikert_PdF.xlsx&action=default&mobileredirect=true)

VTC reference:

[https://liveuniba.sharepoint.com/sites/PdF\\_Akreditacia/Zdielane%20dokumenty/Forms/AllItems.aspx?id=%2Fsites%2FPdF%5FAkreditacia%2FZdielane%20dokumenty%2FHABILITA%C4%8CN%C3%89%20KONANIE%20a%20INAUGURA%C4%8CN%C3%89%20KONANIE%2FSOCIALNA%20PRACA%2FVTC%20IK%2FLEIKERT%20IK&viewid=4b5253d3%2D31a3%2D4233%2D96c4%2Dee822f743dd7](https://liveuniba.sharepoint.com/sites/PdF_Akreditacia/Zdielane%20dokumenty/Forms/AllItems.aspx?id=%2Fsites%2FPdF%5FAkreditacia%2FZdielane%20dokumenty%2FHABILITA%C4%8CN%C3%89%20KONANIE%20a%20INAUGURA%C4%8CN%C3%89%20KONANIE%2FSOCIALNA%20PRACA%2FVTC%20IK%2FLEIKERT%20IK&viewid=4b5253d3%2D31a3%2D4233%2D96c4%2Dee822f743dd7)

**doc. PhDr. Jaroslav Stančíak , PhD., MPH.**

VUPCH reference:

[https://liveuniba.sharepoint.com/:x:/r/sites/PdF\\_Akreditacia/ layouts/15/Doc.aspx?sourcedoc=%7B9D4EADE0-324B-41FD-AF58-1303A6B1F364%7D&file=VUPCH\\_Stanciak\\_PdF.xlsx&action=default&mobileredirect=true](https://liveuniba.sharepoint.com/:x:/r/sites/PdF_Akreditacia/ layouts/15/Doc.aspx?sourcedoc=%7B9D4EADE0-324B-41FD-AF58-1303A6B1F364%7D&file=VUPCH_Stanciak_PdF.xlsx&action=default&mobileredirect=true)

VTC reference:

[https://liveuniba.sharepoint.com/sites/PdF\\_Akreditacia/Zdielane%20dokumenty/Forms/AllItems.aspx?id=%2Fsites%2FPdF%5FAkreditacia%2FZdielane%20dokumenty%2FHABILITA%C4%8CN%C3%89%20KONANIE%20a%20INAUGURA%C4%8CN%C3%89%20KONANIE%2FSOCIALNA%20PRACA%2FVTC%20IK%2FSTANCIK%20IK&viewid=4b5253d3%2D31a3%2D4233%2D96c4%2Dee822f743dd7](https://liveuniba.sharepoint.com/sites/PdF_Akreditacia/Zdielane%20dokumenty/Forms/AllItems.aspx?id=%2Fsites%2FPdF%5FAkreditacia%2FZdielane%20dokumenty%2FHABILITA%C4%8CN%C3%89%20KONANIE%20a%20INAUGURA%C4%8CN%C3%89%20KONANIE%2FSOCIALNA%20PRACA%2FVTC%20IK%2FSTANCIK%20IK&viewid=4b5253d3%2D31a3%2D4233%2D96c4%2Dee822f743dd7)

**PhDr. Pavol Kopinec , Ph.D.**

VUPCH reference:

[https://liveuniba.sharepoint.com/:x:/r/sites/PdF\\_Akreditacia/ layouts/15/Doc.aspx?sourcedoc=%7B7B9798A5-1C8C-43D2-A2A8-26BE5EC04B66%7D&file=VUPCH\\_Kopinec\\_PdF.xlsx&action=default&mobileredirect=true](https://liveuniba.sharepoint.com/:x:/r/sites/PdF_Akreditacia/ layouts/15/Doc.aspx?sourcedoc=%7B7B9798A5-1C8C-43D2-A2A8-26BE5EC04B66%7D&file=VUPCH_Kopinec_PdF.xlsx&action=default&mobileredirect=true)

VTC reference:

[https://liveuniba.sharepoint.com/sites/PdF\\_Akreditacia/Zdielane%20dokumenty/Forms/AllItems.aspx?id=%2Fsites%2FPdF%5FAkreditacia%2FZdielane%20dokumenty%2FHABILITA%C4%8CN%C3%89%20KONANIE%20a%20INAUGURA%C4%8CN%C3%89%20KONANIE%2FSOCIALNA%20PRACA%2FVTC%20IK%2FKOPINEC%20IK&viewid=4b5253d3%2D31a3%2D4233%2D96c4%2Dee822f743dd7](https://liveuniba.sharepoint.com/sites/PdF_Akreditacia/Zdielane%20dokumenty/Forms/AllItems.aspx?id=%2Fsites%2FPdF%5FAkreditacia%2FZdielane%20dokumenty%2FHABILITA%C4%8CN%C3%89%20KONANIE%20a%20INAUGURA%C4%8CN%C3%89%20KONANIE%2FSOCIALNA%20PRACA%2FVTC%20IK%2FKOPINEC%20IK&viewid=4b5253d3%2D31a3%2D4233%2D96c4%2Dee822f743dd7)

### **3. Level of criteria for evaluating the fulfillment of the conditions for obtaining the title of professor**

The general criteria for obtaining the title of associate professor and professor at Comenius University in Bratislava are incorporated into

Internal Regulation No. 24/2021, which was approved by the Scientific Council of Comenius University in Bratislava in accordance with § 12 par. 1 letter e) of Act no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts, as amended. The framework criteria set out the minimum criteria for evaluating the fulfillment of the conditions for obtaining the scientific pedagogical title "associate professor" (hereinafter abbreviated as "criteria for obtaining the title of associate professor") and the minimum criteria for evaluating the fulfillment of the conditions for obtaining the scientific pedagogical title "professor" (hereinafter abbreviated "criteria for obtaining the title of professor "). Meeting the minimum criteria approved by the Scientific Council of Comenius University is a necessary condition for obtaining the title of associate professor or professor. The framework criteria of the Comenius University are based on ideas about the structure of personalities of applicants for these degrees, take into account the need for their presentation and promotion in the international scientific forum, and take into account the scientific focus and orientation of publishing activities of individual faculties and departments of habilitation and inauguration proceedings.

*Link to current criteria:*

[https://uniba.sk/fileadmin/ruk/veda/Legislativa/Vp\\_2021\\_24\\_Ramcove\\_kriteria\\_na\\_ziskavanie\\_titulu\\_docent\\_a\\_profesor.pdf](https://uniba.sk/fileadmin/ruk/veda/Legislativa/Vp_2021_24_Ramcove_kriteria_na_ziskavanie_titulu_docent_a_profesor.pdf)

The framework criteria for obtaining the title of associate professor and professor at Comenius University are in accordance with: a) Standards for habilitation procedures and procedures for appointment of professors (hereinafter "standards") of the Slovak Accreditation Agency for Higher Education (hereinafter requirements, the fulfillment of which is conditional on the granting of accreditation of the habilitation procedure and the inaugural procedure at universities in the Slovak Republic, b) with generally binding legal regulations, which are in particular Act no. 269/2018 Coll. on Quality Assurance in Higher Education and on Amendments to Act No. 343/2015 Coll. on Public Procurement and on Amendments to Certain Acts as Amended (hereinafter referred to as the "Quality Assurance Act"), the Higher Education Act, Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic no. 246/2019 Coll. on the procedure for obtaining scientific-pedagogical titles and artistic-pedagogical titles of associate professor and professor (hereinafter referred to as the "Decree on Habilitations and Inaugurations"), Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic no. 244/2019 Coll. on the system of study departments in the Slovak Republic, Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic no. 16/2016 Coll., Which establishes professional organizations whose members perform a regulated profession with the right to use professional titles and regulated professions

with the coordination of education and Government Regulation of the Slovak Republic no. 296/2010 Coll. on professional competence for the performance of the medical profession, the method of further education of medical staff, the system of specialized departments and the system of certified work activities, as amended.

The framework criteria determine the minimum criteria of the Comenius University for the evaluation of the fulfillment of the conditions for obtaining the scientific pedagogical title of "associate professor" and the minimum criteria for the evaluation of the fulfillment of the conditions for obtaining the scientific pedagogical title of "professor". Meeting the minimum criteria approved by the Scientific Council of Comenius University is a necessary condition for obtaining the title of associate professor or professor. The framework criteria of the Comenius University are based on ideas about the structure of personalities of applicants for these degrees, take into account the need for their presentation and promotion in the international scientific forum, and take into account the scientific focus and orientation of publishing activities of individual faculties and departments of habilitation and inauguration proceedings.

The proposal for the award of the scientific-pedagogical title "professor" is approved by the Scientific Council of Comenius University in Bratislava to the applicant who meets the conditions for obtaining the scientific-pedagogical title "professor". a) scientifically and pedagogically works in the given field of study at the university, b) influenced the development of the given field of study by creating a scientific school or an original generally recognized group, which builds on its published scientific works, discoveries, inventions, c) is recognized in the given field of study scientific personality, his scientific work has also achieved international recognition.

*Link to current criteria:*

Framework criteria for obtaining the title of associate professor and professor at Comenius University in Bratislava

[https://uniba.sk/fileadmin/ruk/veda/Legislativa/Vp\\_2021\\_24\\_Ramcove\\_kriteria\\_na\\_ziskavanie\\_titulu\\_docent\\_a\\_profesor.pdf](https://uniba.sk/fileadmin/ruk/veda/Legislativa/Vp_2021_24_Ramcove_kriteria_na_ziskavanie_titulu_docent_a_profesor.pdf)

[https://liveuniba.sharepoint.com/:w:/r/sites/PdF\\_Akreditacia/\\_layouts/15/Doc.aspx?sourcedoc=%7BF5A2FE78-585B-466D-AE6F-7D9E27506C67%7D&file=NoveRamcove\\_kriteria\\_Hal\\_PdF\\_UK\\_33\\_Socialna\\_praca1905.docx&action=default&mobileredirect=true](https://liveuniba.sharepoint.com/:w:/r/sites/PdF_Akreditacia/_layouts/15/Doc.aspx?sourcedoc=%7BF5A2FE78-585B-466D-AE6F-7D9E27506C67%7D&file=NoveRamcove_kriteria_Hal_PdF_UK_33_Socialna_praca1905.docx&action=default&mobileredirect=true)

*Reference to previous texts with indication of validity:*

*General criteria for obtaining the title of associate professor and professor at Comenius University in Bratislava valid from 1.4.2014 to 31.8.2022* [https://uniba.sk/fileadmin/ruk/veda/Legislativa/vp\\_2014\\_3.pdf](https://uniba.sk/fileadmin/ruk/veda/Legislativa/vp_2014_3.pdf)

Criteria for evaluating the fulfillment of the conditions for obtaining the scientific-pedagogical title "associate professor" and criteria for evaluating the fulfillment of the conditions for obtaining the scientific-pedagogical title "professor" at the faculties of Comenius University valid from 1.4.2014 to 31.8.2022:

[https://uniba.sk/fileadmin/ruk/veda/Legislativa/vp\\_2014\\_3.pdf](https://uniba.sk/fileadmin/ruk/veda/Legislativa/vp_2014_3.pdf)

Criteria for evaluating the fulfillment of the conditions for obtaining the scientific-pedagogical title "associate professor" and criteria for evaluating the fulfillment of the conditions for obtaining the scientific-pedagogical title "professor" at the faculties of Comenius University valid from

4/1/2014:

<https://www.>

<https://www.fedu.uniba.sk/veda/habilitacne-a-vymenuvacie-konania/informacie-pre-uchadzacov-o-vymenovacie-konanie/>

### **Minimum criteria for obtaining the title of associate professor and the title of professor at the FaAuthority of Education, Comenius University in Bratislava**

Department of Habilitation and Inauguration Proceedings : **Social Work** in the Field of Study 33. Social Work

Minimum mandatory requirements	Required minimum values	
	Doc.	Prof.

<p><b>1. Educational activities and creation of study materials</b>  Period of pedagogical activity:</p> <p>Pedagogical output:  University textbook or textbook, or scripts or chapters: in them the scope of the author's sheets (the author's share is stated), or an electronic course (eg in Moodle):</p> <p>Final thesis defended under the guidance of the candidate:</p>	<p>3 years after PhD.</p> <p>-</p> <p>Total 3 Author's sheets</p> <p>Minimum 10 (Bc./Mgr.)</p>	<p>3 years after doc.</p> <p>1 x university textbook or 3 x teaching text, or script (also chapters), or electronic teaching text  Total 6 AH or equivalent</p> <p>At least 20 (Bc./Mgr.)</p>
<p><b>2. Scientific research or creative artistic activity *)</b>  Scientific and professional outputs, of which outputs in categories A +; A a A -:</p>	<p>Publications in scientific monographs, edited books, journals and proceedings:</p> <p><b>25 (3),</b></p> <p>of which: A + ; A: 3 (1) or A-: 6 (2)</p>	<p>Publications in scientific monographs, edited books, journals and proceedings:</p> <p><b>45 (3),</b></p> <p>of which: A +; A: 5 (1) or A-: 10 (2)</p>
<p><b>3. Responses to publication or artistic outputs *)</b>  Responses together of this:  Feedback registered in WoS , SCOPUS, possibly ERIH Plus, Norwegian Register for Scientific Journals , Series and Publishers (hereinafter Norwegian Register), ProQuest (hereinafter only in databases)</p>	<p><b>30 (4),</b></p> <p>of which in databases: 5 (2)</p>	<p><b>60 (4),</b></p> <p>of which in databases: 10 (2)</p>
<p><b>4. Science school</b>  Education of doctoral students: (completed / after dissertation exam):  Research or artistic project participant / of which leader or representative:</p>	<p>-</p> <p>-</p> <p>3/1</p>	<p>1</p> <p>1</p> <p>5/2</p>
<p><b>5. Other specific criteria **</b></p>	<p>Active participation in domestic and foreign conferences:  10</p>	<p>Active participation in domestic and foreign conferences:  20</p>
<p><b>6. Other significant professional activities:</b>  a) dissertation opponent ,  b) member of the habilitation / inauguration commission,  c) member of the scientific council of the university / faculty,  d) member of the program committee of scientific conferences,</p>	<p>4</p>	<p>8</p>

e) reviewer or member of the editorial board of the journal,		
f) participation in the creation of important legislative or conceptual materials,		
g) assessor of project activity VEGA, KEGA, APVV,		
h) other.		

\*) Indicate the numbers for the last 5 years in brackets.

\*\*) Additional criteria will be determined by the scientific councils of the faculties, taking into account the specifics of the Habilitation and Inauguration procedure department.

Optional part (defined by Annex 1 - Specification of categories of quality of creative outputs according to customs in the field of 33. social work)

Definition of categories of scientific publications according to the specifics of the field or group of fields <sup>1</sup>:

A +	An output will be included in this category if it meets at least one of the following conditions: a) is cited at least three times in databases within five years of publication, b) is cited by authors from at least three countries (the workplace countries listed in the citations are taken into account; in the case of a citation of several authors from different countries, only one country is counted), c) it is a scientific monograph or university textbook, which is registered in databases and has at least two responses, d) it is a scientific article in a periodical publication registered in the CCC, WoS or Scopus databases included in the first, second or third quartile according to the JCR or SJR citation databases in the year of its publication, which is cited, e) it is a university textbook or monograph cited outside Slovakia, f) it is an invited lecture at an international event, which is published in a peer-reviewed publication.
A	An output will be included in this category if it meets at least one of the following conditions: a) is cited at least twice in databases by authors with whom the author of the output does not share the workplace at the time of publication of the citation, b) is cited by at least three authors from at least two countries (the countries of the workplaces listed in the citations are taken into account; in the case of a citation of several authors from different countries, only one country is included), c) it is a chapter (at least 1 AH) in a monograph or in an edited book or a chapter (at least 1 AH) in a university textbook registered in databases, d) it is a scientific article in a periodical publication registered in databases regardless of the quartile , e) it is a university textbook or electronic teaching material cited at least by two foreign authors.
A-	An output will be included in this category if it meets at least one of the following conditions: a) is cited in databases at least three authors, b) is cited by at least two foreign authors, c) it is co-authorship in a scientific monograph / edited book or authorship of a chapter, or co-authorship of a university textbook in the range of min. 1 AH issued in a foreign language, d) it is a scientific article in a periodical or collection, which is cited by foreign authors, e) it is a university textbook or electronic learning material that is used outside the workplace as study literature; the tenderer documents this fact in a credible manner.
B	An output will be included in this category if it meets at least one of the following conditions: a) is cited by at least three authors, b) it is a peer-reviewed scientific monograph or university textbook, or electronic teaching material, c) it is the creation of significant legislative or conceptual materials, d) these are textbooks and educational materials with a national reach.

<sup>1</sup> Unless categories of scientific publications are defined according to the table, each output will have to be categorized individually on the basis of a qualitative assessment of the content of the scientific outputs, not on a formalistic and scientometric assessment, but on the basis of an appropriate habilitation / inauguration committee.

#### **4. Rules and procedures of the inaugural procedure**

Comenius University in Bratislava has developed rules and procedures for the habilitation procedure and the inauguration procedure in Internal Regulation no. 25/2021, which was approved by the Scientific Council of Comenius University in Bratislava.

The rules for creating Habilitation and Inauguration procedure are in accordance with:

- a) generally binding legal regulations, which are the Act on Quality Assurance, Act no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts as Amended (hereinafter referred to as the "Higher Education Institutions Act"), Decree of The Ministry of Education, Science, Research and Sport of the Slovak Republic (hereinafter referred to as the "MŠVVŠ SR") no. 246/2019 Coll. on the procedure for obtaining scientific-pedagogical titles and artistic-pedagogical titles of associate professor and professor (hereinafter referred to as the "Decree on Habilitations and Inaugurations"), Decree of The Ministry of Education, Science, Research and Sport of the Slovak Republic no. 244/2019 Coll. on the system of study fields in the Slovak Republic, Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic No. 16/2016 Coll., which establishes professional organizations whose members exercise a regulated profession . 296/2010 Coll. on professional competence for the performance of the medical profession, the method of further education of medical staff, the system of specialized departments and the system of certified work activities, as amended.
- b) with the Standards for the habilitation procedure and the procedure for the appointment of professors (hereinafter referred to as "standards") published by SAAVŠ, which define a set of requirements, the fulfillment of which is conditional on granting accreditation to Habilitation and Inauguration procedure at universities in the Slovak Republic.

According to Art. 8 of the Internal Regulation No. 25/2021 has rules and procedures of the habilitation and inauguration procedure the Comenius University in Bratislava has established and publicly accessible rules and procedures of the Habilitation and Inauguration procedure, which are in accordance with generally binding regulations. The Comenius University in Bratislava rules and procedures guarantee:

- a) transparency and openness of procedures under the same conditions for all tenderers known to them in advance,
- b) impartial, objective, professionally based, consistent and unambiguous verification of the fulfillment of the set requirements and criteria by the applicant,
- c) that the proven academic fraud<sup>9</sup> of the applicant is a reason for not awarding the title of associate professor or not awarding the title of professor,
- d) selection and composition of members of the habilitation commission and members of the inaugural commission and opponents of Habilitation and Inauguration procedure in accordance with generally binding regulations,
- e) that the members of the habilitation commission and the members of the inauguration commission, and opponents of the Habilitation and Inauguration procedure act in the relevant department of the Habilitation and Inauguration procedure or in justified cases in the field of science, technology and art according to the applicant's creative activity.

Within its procedures, the Comenius University in Bratislava strictly and without exception adheres to generally binding regulations, applicable rules and procedures of Habilitation and Inauguration procedure and the Comenius University in Bratislava criteria for evaluating the fulfillment of conditions for obtaining a scientific-pedagogical degree or artistic-pedagogical title "associate professor" and scientific-pedagogical title or artistic-pedagogical the title of "professor", which were the basis for decisions in the previous procedure for granting accreditation of the relevant Habilitation and Inauguration procedure.

*of a valid internal regulation, or part thereof:*

[Vp\\_2021\\_25\\_Pravidla\\_pre\\_tvorbu\\_a\\_posudzovanie\\_podkladov\\_HaIK.pdf\(uniba.sk\)](#)

Reference to previous versions with validity:

The full text of internal regulation no. 16/2013 Principles of the habilitation procedure for the award of the title of associate professor and the appointment procedure for a professor at Comenius University in Bratislava, as amended by Supplement no. 1 Comenius University in Bratislava valid from 1.4.2014 to 31.8.2022

[https://uniba.sk/fileadmin/ruk/veda/Legislativa/vp\\_2014\\_7.pdf](https://uniba.sk/fileadmin/ruk/veda/Legislativa/vp_2014_7.pdf)

**5 . Links to closed proceedings and their results in 2016-2022:**

**Inaugural procedures:**

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**6. Links to ongoing proceedings**

**Inaugural procedures:**

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