

Annex to Rector's Directive No. 24/2021

**Minimum criteria for obtaining the title of associate professor and the title of professor at the Faculty of Education of Comenius University (CU) in Bratislava  
Passed in the Scientific Board of the Faculty of Education of CU on 13<sup>th</sup> May 2022  
Approved by the Scientific Board of the CU on 6<sup>th</sup> June 2022**

Field of the habilitation and inauguration procedure: **Social work** in the field of study 33. Social work

Minimum compulsory requirements	Required minimum values	
	Assoc. Prof.	Prof.
<p><b>1. Educational activity and development of study materials</b> Duration of teaching activity:</p> <p>Pedagogical output: University textbook or teaching text, or scripts, or chapters: in these, a range of author sheets (indicating the applicant's share of authorship), or an electronic course (e.g., in Moodle):</p> <p>Number of final theses defended under the supervision of the candidate:</p>	<p>3 years after obtaining PhD.</p> <p>Together 3 author sheets (AS)</p> <p>At least 10 (bachelor/master)</p>	<p>3 years after obtaining Assoc. Prof.</p> <p>1 x university textbook or 3 x teaching text, or script, or chapters (also chapters), or electronic teaching text Together 6 AS or their equivalent</p> <p>At least 20 (bachelor/master)</p>
<p><b>2. Scientific research or creative artistic activity *)</b> Scientific and professional outputs, of which outputs in categories A+; A and A-:</p>	<p>Publications in scientific monographs, edited books, journals and proceedings:</p> <p><b>25 (3),</b></p> <p>of which: A+; A: 3 (1) or A-: 6 (2)</p>	<p>Publications in scientific monographs, edited books, journals and proceedings:</p> <p><b>45 (3),</b></p> <p>of which: A+; A: 5 (1) or A-: 10 (2)</p>
<p><b>3. References/Citations to publications or artistic outputs *)</b> References/Citations together: of which:</p> <p>References registered in WoS, SCOPUS, or ERIH Plus, Norwegian Register for Scientific Journals, Series and Publishers (hereafter Norwegian Register), ProQuest (hereafter - in databases)</p>	<p><b>30 (4),</b></p> <p>of which in the mentioned databases: 5 (2)</p>	<p><b>60 (4),</b></p> <p>of which in the mentioned databases: 10 (2)</p>
<p><b>4. Scientific/Doctoral School</b> Education of doctoral students: (completed/student after dissertation examination): Co-worker of research or artistic project/ principal investigator or representative:</p>	<p>-</p> <p>-</p> <p>3/1</p>	<p>1</p> <p>1</p> <p>5/2</p>

<b>5. Other specific criteria**</b>	Active participation in domestic and foreign conferences: 10	Active participation in domestic and foreign conferences: 20
<b>6. Other significant professional activities:</b> a) opponent of dissertations, b) a member of the habilitation/inauguration committee, c) member of the scientific board of a university/faculty, d) member of the programme committee of scientific conferences, e) reviewer or member of the editorial board of a journal, f) participation at creation of important legislative or conceptual materials, g) assessor of VEGA, KEGA, APVV project activities, h) other.	4	8

\*) Indicate in brackets the sum for the last 5 years.

\*\*\*) Additional criteria will be determined by the scientific boards of the faculties, taking into account the specifics of the field of the habilitation and inauguration procedure.

Facultative part (defined in Annex 1 - Specification of categories of quality of outputs of creative activity according to practice in the field of study 33. Social work)

Definition of categories of scientific publications according to the specifics of the field or group of fields<sup>1</sup>:

A+	An output will be included in this category if it fulfils at least one of the following conditions: a) it is cited at least three times in databases within five years of publication, b) it is cited by authors from at least three countries (the countries of the workplaces listed in the citing papers are considered; in the case of a citing paper by several authors from different countries, only one country is counted), c) it is a scientific monograph, or a university textbook registered in databases and has at least two citations, d) it is a scientific article in a periodical publication registered in the CCC, WoS or Scopus databases or ranked in the first, second or third quartile according to the citation databases JCR or SJR in the year of its publication, which is cited, e) it is a university textbook or monograph cited outside Slovakia, f) it is an invited lecture at an international event that is published in a peer-reviewed publication.
A	An output will be included in this category if it fulfils at least one of the following conditions: a) it is cited at least twice in databases by authors with whom the author of the output does not share a workplace at the time of publication of the citation, b) it is cited by at least three authors from at least two countries (the countries of the workplaces listed in the citing papers are considered; in the case of a citing paper by more than one author from different countries, only one country is counted), c) it is a chapter (at least 1 AS) in a monograph or edited book or a chapter (at least 1 AS) in a university textbook registered in databases, d) it is a scientific article in a periodical publication registered in the databases, regardless of the quartile, e) it is a university textbook or electronic teaching material cited by at least two foreign authors.
A-	An output will be included in this category if it fulfils at least one of the following conditions: a) it is cited in databases by at least three authors, b) it is cited by at least two foreign authors, c) it is a co-authorship in a scientific monograph/edited book or authorship of a chapter or co-authorship of a university textbook of at least 1 AS published in a foreign language, d) it is a scientific article in a periodical publication or in a proceeding that is cited by foreign authors,

<sup>1</sup>Unless the categories of scientific publications are defined according to the above table, each candidate's output will have to be categorised individually on the base of a qualitative assessment of the content of the scientific outputs, not on the base of a formalistic and scientometric assessment, but on the base of an assessment by the relevant habilitation/inauguration committee.

	e) it is a university textbook or electronic teaching material which is used outside the department as study literature; the applicant shall provide evidence of this in a credible manner.
B	An output will be included in this category if it fulfils at least one of the following conditions: <ul style="list-style-type: none"> <li>a) it is cited by at least three authors,</li> <li>b) it is a peer-reviewed scientific monograph or a university textbook or electronic teaching material,</li> <li>c) it is the production of significant legislative or conceptual materials,</li> <li>d) there are textbooks and educational materials with a national impact.</li> </ul>

**The minimum criteria for obtaining the title of associate professor and the title of professor at the Faculty of Education of Comenius University in Bratislava come into force on the date of their approval by the Scientific Board of CU in Bratislava and enter into force on 1<sup>st</sup> September 2022.**

prof. JUDr. Marek Števček, PhD.  
Head of the Scientific Board of the CU in Bratislava