



FACULTY OF EDUCATION
Comenius University
Bratislava

Concretization of the Long-Term Development Plan of the Faculty of Education of Comenius University in Bratislava for 2025

Document discussed by the Scientific Board of the Faculty of Education
of Comenius University in Bratislava
and approved by the Academic Senate of the Faculty of Education
of Comenius University in Bratislava

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Art. 1 INTRODUCTION

- (1) This document sets out specific tasks for achieving the objectives of the faculty's long-term plan in selected areas, with implementation scheduled for the calendar year 2025.
- (2) The individual articles of this document outline the main goals and tasks of the faculty according to the strategic target areas as defined in the Long-Term Development Plan of the Faculty of Education, Comenius University in Bratislava (FEDU CU) for the period 2021–2027.

Art. 2 STRATEGIC OBJECTIVES OF FEDU CU

- (1) To create appropriate conditions for quality education of future graduates with emphasis on the development of the student's personality and support for the acquisition of necessary competences in "learning for better learning"**
 - To implement checks of the education process by the Dean of FEDU CU, Vice-Deans of FEDU CU or responsible persons in individual study programmes with emphasis on the quality of student-oriented teaching.
 - Prepare documents for the transformation of selected bachelor's degree programmes into career-oriented ones.
- (2) To create appropriate conditions and contribute to the competitiveness not only of the faculty itself, but especially of its graduates in a competitive employer environment**
 - To reflect curricular reform - to prepare and forward for approval new teaching study programmes focusing on selected educational areas in the State Educational Program.
 - Determine the level of satisfaction of employers' representatives with FEDU CU graduates in selected fields of study (teaching and pedagogical sciences, social work, speech therapy and therapeutic pedagogy).
- (3) Use available means to support motivation and implementation of basic and applied research and artistic activities, intensification of transfer of results of scientific knowledge to the educational process at the faculty**
 - Continue the set rules of motivational remuneration and, according to the faculty's possibilities, provide financial evaluation to the leaders of research teams, or employees involved in significant projects/research.
 - Conduct a workshop/seminar for faculty members/researchers and students on the possibilities of submitting projects under various schemes and on financial support for projects requiring co-financing, specially aimed at foreign co-operation.
 - Actively approach the search for buyers of research carried out at FEDU CU and prepare conditions for obtaining private research grants.

- (4) Strengthen the identity of the faculty as an institution that focuses mainly on the preparation of teachers**
- Prepare conditions (material and technical, spatial, personnel, etc.) for the implementation of new teacher training programmes aimed at the education of future graduates in selected educational areas.
- (5) Continuously provide appropriate conditions for the qualification growth of teaching and research staff and to create an inspiring environment for the intellectual potential of the faculty and the effectiveness of the work of all faculty staff**
- To implement at least 2 trainings within the faculty's own resources to support and develop the qualification growth of teaching and research staff.
 - To create conditions for staff to participate in other educational opportunities organized by CU or other institutions.
- (6) To prevent plagiarism, eliminate other negative phenomena interfering with scientific integrity and raise awareness of the correct use of AI**
- Increase communication with students about the correct use of AI in the context of students' creative activities. Implement the Rector's VP on AI into students' educational practice.
 - Prepare a workshop on the use of AI in the educational process for FEDU CU educators and other practitioners.
- (7) Proactively promote the faculty as a strong institution focused on the quality training of educators and other professionals**
- Strengthen PR outputs about the activities of specific departments of FEDU CU within social networks.
- (8) To cooperate on specific projects, workshops, events with institutions with which we have concluded memoranda of cooperation and active collaboration**

Art. 3 EDUCATION

- (1) Ensure the professional level of the faculty's teachers**
- In cooperation with CU, create opportunities for the development of teachers' language skills and other pedagogical skills.
 - In cooperation with a selected external institution/organisation, prepare a platform for faculty educators to acquire new knowledge or skills in a selected area.

(2) Improve the admissions system

- Improve the transparency and objectivity of admissions at all levels of education.

(3) Prepare an information PR campaign about the offer of studies at FEDU CU for applicants

(4) Improve the system of student enrolment

- Launch a booking system using the Bookings tool for students to book enrolment dates.

(5) Update the content of selected study programme

- Check and update study programmes as necessary in relation to the descriptions of fields of study and the application of graduates.

(6) Actively search for new opportunities for further education

- Create the conditions for the provision of continuing education to supplement, extend, deepen or renew qualifications as a prerequisite for the performance of professional activities.

(7) To continuously improve pedagogical and professional practice of students

- Hold a meeting of selected representatives of institutions providing pedagogical or professional practice with the guarantors of individual study programmes.
- To expand the network of cooperating institutions for the implementation of pedagogical and professional practice of students of FEDU CU, as necessary.

(8) To regularly survey students' opinions on the content and level of teaching

- To conduct a student survey twice a year, always after the end of the semester in question, and to disseminate the results to the individual departments.
- Establish a systematic feedback mechanism for suggestions/assessment of teaching quality in student surveys towards students.

(9) To actively cooperate with the Student part of the Academic Senate and other student societies, to support their activities in the implementation of cultural, social and educational activities

(10) To support teachers/staff in developing their digital competencies

- In collaboration with the UK Training Centre/Information Technology Centre, create opportunities for staff to develop their digital skills.

Art. 4 SCIENCE, RESEARCH AND ARTISTIC ACTIVITIES

(1) Present research results at various scientific and professional forums, as well as artistic presentations

- Organize an event presenting the artistic activities of faculty members (e.g. concert, vocal performance, opening, workshop, etc.).
- Participate in scientific research activities, e.g. Researchers' Night.
- Support researchers and PhD students by creating a platform for presenting the research activities carried out and their results (including PhD students' research).
- Present the results of pedagogical, scientific, artistic, publishing outputs at the level of departments, at the level of study programmes, at the level of individuals; identify strengths, weaknesses, opportunities and threats at least once a year.

(2) Support research activities of teachers, researchers and PhD students

- Intensify active cooperation with the Rector's Office in providing information on project submission opportunities for PhD students through group or individual consultations/trainings.
- Encourage PhD students to submit research projects and gradually train them in the correct handling of final reports.

(3) Prepare conditions and provide guidance and support to faculty members who meet the criteria for habilitation and inauguration procedures

(4) Prepare the basis for new accreditation of habilitation and appointment procedures

(5) Encourage participation of PhD students in international exchange programmes

- In cooperation with the External Relations Department, conduct an information day on international exchange opportunities for PhD students.

(6) Organize scientific events for the academic community

- Organize at least three scientific/professional events at the faculty during 2025.

(7) Participation of teaching and research staff in international research activities

- In collaboration with the Rector's Office, provide targeted information to teaching and research staff on opportunities to engage in international research activities that are relevant to the research objectives of the faculty.

(8) Prepare the basis for the VER26 and the strategy for the preparation of outputs of creative activities submitted for evaluation

Art. 5 GOVERNANCE AND HUMAN RESOURCES

(1) Improve the safety and hygiene conditions of the faculty premises

- Provide a new access system to the buildings of FEDU CU.
- Develop documentation on workplace and workplace safety, develop an evacuation plan (instructions, guidelines, procedures and training).
- Renovate selected parts of the basement of the building at Šoltésova 4.

(2) Create a management tool to visualize the financial flows related to the university budget

(3) Proactively seek to settle the land under the faculty building at Račianska 59 Street and the land of the faculty campus

(4) Discuss the possibilities of providing parking spaces in the vicinity of the faculty building at Račianska 59 St.

(5) Modernize the premises of the gymnasium belonging to FEDU CU

(6) To provide project documentation of the faculty building at Račianska 59 St.

Art. 6 INTERNATIONALISATION AND INTERNATIONAL RELATIONS

(1) Expand opportunities for bilateral cooperation with other major educational and research institutions

- Establish cooperation agreements with at least two educational or research institutions abroad.

(2) Encourage participation of doctoral students in international exchange programmes

- In cooperation with the Section of Science, Art and Doctoral Studies, conduct an information day on the possibilities of international exchange programmes for doctoral students.

(3) Actively cooperate with the Student part of the Academic Senate and the departmental Erasmus ambassadors

- In collaboration with the Student part of the Academic Senate and departmental Erasmus Ambassadors, prepare a faculty Erasmus Day before the launch of the new call.

(4) Promote internationalisation through greater involvement in projects within the Enlight alliance or through other platforms (e.g. eTwinning) with regard to the faculty's research objectives

Art. 7 INFRASTRUCTURE AND DIGITISATION

(1) Supplement classroom equipment with didactic technology and necessary aids

- Equip the new computer room with new HW and SW.
- Install touch screens in selected classrooms.
- Replace projectors and laptops in classrooms with newer ones according to the financial possibilities of the faculty.

(2) Consistently and systematically strengthen the digital communication network of the faculty

- Create a meeting room for the purpose of hybrid or online meetings.
- Centralize printers to increase printing efficiency and reduce financial costs for after-sales service.

(3) Provide a stable and secure Internet network

- Continuously and systematically monitor active network elements and update them regularly.
- Install a hardware firewall to the faculty Internet network.

(4) Gradually upgrade the equipment of student facilities

- According to the financial possibilities of the faculty, provide new classroom furniture and equipment for dispersal rooms.

(5) Supplement the academic information system with the possibility of keeping documentation on the internal quality system and on accredited study programmes

Art. 8 SUPPORT FOR STUDENTS WITH SPECIFIC NEEDS

(1) Make selected faculty spaces accessible

- Make accessible at least one space for students with specific needs.

(2) Strengthen faculty inclusiveness and openness to diverse applicant/student groups

- Conduct an introductory workshop for newly admitted students with disabilities on the proper use of reasonable accommodations and support services provided by the faculty/ Support Centre for Students with Special Needs.

(3) Continually provide personalized academic support and approaches to students with specific needs

- Conduct a workshop, as needed, for faculty on the use of appropriate strategies in the education of students with specific needs (focusing on specific disabilities).

Art. 9 FINAL PROVISIONS

- (1) This document was discussed by the Scientific Board of the Faculty of Education of Comenius University in Bratislava on 24.04.2025.
- (2) This document was approved by the Academic Senate of the Faculty of Education of Comenius University in Bratislava on 07.05.2025.

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PhDr. Mojmír Malovecký, PhD.
Chairman of Academic Senate FEDU CU

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prof. PaedDr. Katarína Žilková, PhD.
Dean of FEDU CU